



Teacher Evaluator Training Requirements Effective July 1, 2024

IPA provides ISBE-required Administrator Academies for individuals to earn their initial teacher and/or principal evaluator designation. Earned evaluator designations appear on an Illinois educator's Professional Educator License (PEL).

Initial Teacher Evaluator Designation	
Requirements	Timeline
<ul style="list-style-type: none"> Illinois Performance Evaluation - Teacher Evaluation Training (AA #2001) – two-day training Pass the post-assessment administered at the end of the second day with a score of 70% or higher 	Valid through the end of the subsequent licensure cycle in which the designation was earned.

Renewing the Teacher Evaluator Designation	
Requirements	Timeline
<ul style="list-style-type: none"> One teacher practice training course (AA #1448, AA #1451, AA #1452, or AA #1801) AND One student growth retraining course (AA #3000) 	Must be taken in the subsequent licensure cycles following the cycle in which the initial teacher evaluator designation was earned.

Example:

Principal Jones earned his initial teacher evaluator designation on July 15, 2020 (his licensure cycle was July 1, 2016-June 30, 2021). Principal Jones must complete teacher practice AA #1448, #1451, #1452, or #1801 and student growth AA #3000 before the end of his current cycle (July 1, 2021-June 30, 2026).

	Previous Licensure Cycle July 1, 2016-June 30, 2021	Current Licensure Cycle July 1, 2021-June 30, 2026
Initial Teacher Evaluator Training	Completed AA #2001 (two days)	Not required
Teacher Practice Retraining	Not required	Required #1448, #1451, #1452 or #1801 (one day)
Student Growth Retraining	Not required	Required #3000 (one day)



Principal Evaluator Training Requirements Effective July 1, 2024

IPA provides ISBE-required Administrator Academies for individuals to earn their initial teacher and/or principal evaluator designation. Earned evaluator designations appear on an Illinois educator’s Professional Educator License (PEL).

Initial Principal Evaluator Designation	
Requirements	Timeline
<ul style="list-style-type: none"> Evaluator Initial Training and Retraining for Principals and Assistant Principals (AA #4050) – two-day face-to-face training. Complete the Application/Dissemination Plan at the end of the second day 	Valid through the end of the subsequent licensure cycle in which the designation was earned.

Renewing the Principal Evaluator Designation	
Requirements	Timeline
<ul style="list-style-type: none"> Evaluator Initial Training and Retraining for Principals and Assistant Principals (AA #4050) – two-day face-to-face training. <i>It is anticipated that on or before July 1, 2029, a new course(s) may be developed to replace AA #4050 for retraining purposes only.</i> 	Must be taken in the subsequent licensure cycles following the cycle in which the initial principal evaluator designation was earned.

Example:

Principal Jones earned his initial principal evaluator designation on July 15, 2020 (his licensure cycle was July 1, 2016-June 30, 2021). Principal Jones must complete AA #4050 before the end of his current cycle (July 1, 2021-June 30, 2026).

	Previous Licensure Cycle July 1, 2016-June 30, 2021	Current Licensure Cycle July 1, 2021-June 30, 2026
Initial Principal Evaluator Training	Completed AA #2000 (two days)	Not required
Principal Retraining	Not required	Required #4050 (two days)

Principal Evaluation Companion Course (optional AA or PD credit only)	
<ul style="list-style-type: none"> School Leader Evaluation: A Growth Focused Approach (AA #3967) – one-day face-to-face introduction to the School Leader Evaluation Plan. 	

FAQs

If my teacher evaluator designation lapses, do I have to take AA #2001 again to reinstate the designation?

No, once you complete the retraining on teacher practice and student growth, the designation will be reinstated.

If my principal evaluator designation lapses, do I have to take AA #4050 again to reinstate the designation?

Yes, until ISBE changes the renewal AA course requirements. Once you complete AA #4050, the designation will be reinstated.

Is my evaluator designation valid for five years from the date it was earned or is it aligned to my licensure cycle? Once completed, your evaluator designation follows your licensure cycle. The designation is good for the cycle in which it was earned and for the next subsequent five-year cycle. However, during that subsequent five-year cycle, you must complete the retraining courses to ensure the designation continues to remain valid.

If I complete a retraining during the same licensure cycle in which I completed the initial training, can the retraining be counted toward my next licensure cycle? No. You cannot “bank” or save the retraining for another licensure cycle. Completion of a retraining course during the licensure cycle in which you earned your initial evaluator designation will count toward your annual AA credit (if applicable) or PD credit only.

Will I have to take #4050 if I have already met my retraining requirements? If you have already completed your retraining requirements for your current licensure cycle, you do not have to take #4050 until your next cycle.

I completed one of my principal retraining requirements (AA #1865 or AA #3000) in my current licensure cycle and before July 1, 2024. Can I take only one day of #4050 to count toward my second retraining day?

No, if you did not complete both AA #1865 and AA #3000 during your current licensure cycle (before July 1, 2024), you must complete the full two days of AA #4050 on or after July 1, 2024.

Will AA #4050 count toward my student growth requirement for my teacher evaluator designation? No, if you hold a teacher evaluator designation and are in a renewal license cycle, you must take AA #3000 to meet the student growth requirement.

What if I don't intend to use the School Leader Evaluation Plan presented in AA #4050? No district is required to adopt the School Leader Evaluation Plan. However, the plan will serve as the framework used to train individuals to effectively evaluate school leaders.

Teacher Evaluators (delivered online)		Principal Evaluators (delivered face-to-face)	
Initial Training	Retraining	Initial Training	Retraining
AA #2001 (two days)	Teacher Practice AA #1448, #1451, #1452 or #1801 (one day) Student Growth AA #3000 (one day)	AA #4050 (two days) <i>replaces AA #2000</i>	AA #4050 (two days – principal practice and student growth) <i>replaces AA #1865 – one day principal practice and #AA 3000 student growth</i>